System operation Procedure (SoP) for Online Benefit Approval Procedure by DLO for all benefits.
DLO LOGIN
Choose the option Verification of Benefits
Choose the BENEFIT Type
Verification/ view details of BENEFIT Application

District Labour Officer (District Labour Office Khordha)

Beneficiary Waiting for Approval

Benefit Applied Date Range: 03/02/2010 - 03/02/2010
Benefit Type: Assistance for Marriage

Submit
Reset

# Application No. | Beneficiary No. | Beneficiary Name | Benefit Type | View Details | Status
--- | --- | --- | --- | --- | ---
1 | KH0001B2492000008 | ODH0010901234 | P JAYANTI | Assistance for Marriage | √

Showing 1 to 1 of 1 entries

Approve Reject

This is the Official Web Portal of Odisha Building & Other Construction Worker’s Welfare Board, Odisha. The portal is developed and hosted by National Informatics Centre.

Odisha Building & Other Construction Worker’s Welfare Board, Odisha is the owner of the portal. Any queries may be sent to mbtehrah@nic.in
DETAILS VIEW OF Benefit APPLICATION
AFTER APPROVAL put REMARKS & Submit
BENEFITS SENT FOR PREPARING LIST FOR COLLECTOR APPROVAL
Select Type of Benefit & Submit for forwarding to DM
Benefit List (not sent status) will display for forward to DM
Put remark and Submit for approval
Print the verified list and send to DM for approval
Unique reference ID may be noted and Generated list can be printed
Sent the Benefit list for DM Approval
Once approved from DM, as per the reference id, the list can be updated into the system by ticking the option as shown followed by Approved Button.
Post collector approval, enter **Ref No. & Date** for record and **Submit**
CSV list generate for BANK by clicking GenerateCSV

Contd....
REST PART OF THE LIST
CSV FILE SENT TO BANK

• **Note:**
  • Send the CSV file to Bank until the Payment Gate-Way integration takes place by the Board.
  • Do not open the CSV (Comma Separated Value) file in Excel format.
  • It may change the date / account number format as per the local setting in Excel file.